If you have any questions about this information, please contact Office of Human Resources at (608) 265-2257 or custodianjobs@ohr.wisc.edu to communicate in English. If you would like to request translation or interpretation services, please call Cultural Linguistic Services (Office of Human Resources) at (608) 265-2257. Thank you.

Si quiere solicitar servicios de traducción o interpretación en español por favor llame a la Oficina de Servicios Lingüísticos y Culturales (Oficina de Recursos Humanos) al (608) 265-1489 o al (608) 265-0838. Gracias.

If you need any help in Chinese, please contact the Cultural Linguistic Services (Office of Human Resources) at (608) 890-2628. Thank you.
Custodian (Custodian)

Office of Human Resources
21 N. Park Street Suite 5101 Madison, WI 53715-1218
Ph.: 608-265-3335 Fx: 608-265-2257
custodianjobs@ohr.wisc.edu

Driver’s License and English Language Self-Evaluation

<table>
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<tr>
<th>Your Response: Yes</th>
<th>Your Response: No</th>
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<td>Yes</td>
<td>No</td>
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1. Do you have a valid driver’s license? (Yes) (No)

2. Do you have a valid two-way radio? (Yes) (No)

3. Do you have a valid pager? (Yes) (No)

4. Do you have a valid certification statement? (Yes) (No)

5. Do you have a valid certification statement? (Yes) (No)

Certification Statement

I certify that I have read and understood the above self-evaluation and that I am capable of performing the duties of the Custodian position. I understand that failure to meet the requirements may result in disciplinary action, up to and including termination of employment.

Signature

Date: 6/6/15
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<th>Custodian (Custodian)</th>
<th>Office of Human Resources</th>
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**Responsibilities:**

- Custodians are responsible for maintaining the cleanliness of buildings and grounds.
- They ensure that all areas are free from litter, graffiti, and other visual signs of neglect.
- Custodians are expected to work independently and with minimal supervision.

**Qualifications:**

- A high school diploma or equivalent is required.
- Previous custodial experience is preferred.
- Physical ability to lift and carry objects up to 50 pounds is necessary.

**Contact Information:**

- Office of Human Resources
- 21 N. Park Street Suite 5101 Madison, WI 53715
- Phone: 608-265-3335
- Fax: 608-265-2257
- custodianjobs@ohr.wisc.edu
The position of a custodian (Custodian) is advertised for the office of Human Resources of the University of Wisconsin Madison. The official address is 21 N. Park Street Suite 5101 Madison, WI 53715-1218 with phone number 608-265-3335 and fax 608-265-2257. The email address for inquiries is custodianjobs@ohr.wisc.edu.

The advertisement is in reference to the position of a custodian (Custodian) and requires a minimum of 1 year of experience in cleaning and maintenance. The candidate should be able to follow instructions, work independently, and be able to lift heavy objects. Knowledge of cleaning products and techniques is also required.

The application deadline is June 20, 2016. Applications can be submitted online at the following link: [Application Link].

The position requires a high school diploma or equivalent and the ability to work on weekends.

The office of Human Resources can be contacted for further information.

---

**Job Duties and Responsibilities:**

1. Clean and maintain the building.
2. Perform the cleaning of restrooms.
3. Clean the floors.
4. Keep the building organized and tidy.
5. Clean the windows and mirrors.

---

**Application Requirements:**

- A high school diploma or equivalent.
- Experience in cleaning and maintenance.
- Ability to lift heavy objects.
- Knowledge of cleaning products and techniques.

---

**Contact Information:**

Office of Human Resources
21 N. Park Street Suite 5101 Madison, WI 53715-1218
Phone: 608-265-3335 Fax: 608-265-2257
Email: custodianjobs@ohr.wisc.edu
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Notice of Disability (Voluntary Self-Identification of Disability) (Affirmative Action / Equal Employment Opportunity Data Questionnaire)


(Not of Hispanic/Latino Origin)

(Affirmative Action / Equal Employment Opportunity Data Questionnaire)


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### Custodian (Custodian)  
#### Office of Human Resources  
21 N. Park Street Suite 5101 Madison, WI 53715-1218  
- Phone: 608-265-3335  
- Fax: 608-265-2257  
- Email: custodianjobs@ohr.wisc.edu  

#### Form CC-305  
OMB Control Number 1250-0005  
1/31/2017

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### Physical Disabilities

- Autism
- Bipolar disorder
- Major depression
- Obsessive compulsive disorder
- Multiple sclerosis (MS)
- Schizophrenia
- Mental retardation (PTSD)
- HIV/AIDS

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### Paperwork Reduction Act of 1995

PUBLIC BURDEN STATEMENT

**PUBLIC BURDEN STATEMENT** | **Paperwork Reduction Act of 1995**  
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**PUBLIC BURDEN STATEMENT**

The collection of information on this form is voluntary. If you do not provide the requested information, it will not prevent you from getting the service or benefit for which you are applying. However, the information you provide may affect the amount of compensation you will receive. It is mandatory to report any information requested on this form. If you have questions about whether you must provide this information, please contact the agency. You are not required to provide your Social Security number or other personally identifiable information unless specifically requested.

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1. **Rehabilitation Act of 1973** (OMB Control Number 503)  
2. **Paperwork Reduction Act of 1995** (OMB Control Number 1250-0005)  
3. **Form CC-305**  
4. **OMB Control Number 1250-0005**

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**Note:**  
This form is intended for use by Wisconsin State agencies and institutions of higher education. It is not intended for use by Federal contractors.

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**Office of Human Resources**  
21 N. Park Street Suite 5101 Madison, WI 53715-1218  
- Phone: 608-265-3335  
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**Form CC-305**  
OMB Control Number 1250-0005  
1/31/2017